



Accessing Unifrog for the first time

1. Open your email account and find a welcome email from Unifrog. If you can't find your welcome email, please email or see Mrs Mills (louisemills@allertongrange.com) to let her know. She will then re-send your welcome email.

2. Open the welcome email from Unifrog and follow the link in the email to open Unifrog and set your password.

3. You can then sign in to Unifrog, using your email address and your new password. Make sure you keep your password safe and choose something you will remember.

4. If you forget your password at any time, you can enter your email address then choose to reset your password.
This will send you an email with a link to reset your password. Open your email and follow the link to reset your password. You can then log into Unifrog following steps 1 and 2 from the following side.

Accessing Unifrog as a returning user

1. Type <u>https://www.unifrog.org/sign-in</u> into your web browser.

2. Type in your email address and password.

3. If you forget your password at any time, you can enter your email address then choose to reset your password. This will send you an email with a link to reset your password.Open your email and follow the link to reset your password, you can then log into Unifrog following steps 1 and 2.