



# Allerton Grange School

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👍 Allerton Grange School

🐦 @Allerton\_Grange

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Our Ref: LBr/IGi

Dear

As you are aware, this is an incredibly important year for Year 13 students as they complete their final academic year at Allerton Grange School. As we approach the end of this term, I wanted to make sure that you are aware of the following information.

### Post Sixth Form Careers, Advice and Guidance

This has been a very busy term, for both students and staff, preparing and sending off UCAS applications. Most of the students in Year 13 have either sent off, or are in the process of sending off, applications to universities. We are very pleased that many students are already receiving offers from their chosen institutions

Since returning to school in September, we have been supporting students with their post-sixth form plans. This will continue next term when there will be a focus on students applying for apprenticeships, and sessions will be delivered on student finance. If your son/daughter would like any further advice and guidance, please encourage them to speak to a member of the sixth form team.

I would also like to draw your attention to information that is available to students and parents on the school website, which covers topics such as applying to university, student finance and apprenticeships.

### Pre-Public Exams and External Exams Monday 4 – Friday 15 January 2021

During the first two weeks back, after the Christmas break, Year 13 students will be taking a practice exam in most of their subjects. Throughout this period, (4 -15 January) students will not be in school other than for their exams, with the exceptions of:

- Students studying art, photography 3D design and music who will need to attend their timetabled lessons when they do not have exams
- Students studying health and social care who will be required to attend school to complete controlled assessments.
- Health & social care diploma (equivalent of two A levels) students – Tuesday 5, Wednesday 6, Tuesday 12 and Wednesday 13 January from session 1 to 4 (9.35am- 2.05pm).
- Health & social care extended certificate (equivalent of one A level) students- Thursday 7 and Tuesday 12 January from session 1 to 4 (9.35am- 2.05pm).

Students should not attend school during this period unless they are in an exam, completed controlled assessments or attending one of the practical based subjects as listed above. Revision materials will be available via Teams for students to access and there may also be some online revision sessions taking place via Teams. **Timetabled lessons will resume on Monday 18 January.**



**Please note some external exams are also taking place in January in IT, and the Cambridge Technical in Sport and Physical Activity. The results of these exams will contribute towards the overall grade students receive at the end of their course.**

The timetables for exams are available on the school website and students have been issued with their own individual timetable. They have been asked to carefully check their timetable so they are aware of the date and time of each exam. On arrival at school, they should go straight to their examination room.

### **Attendance**

Good attendance is the basis for good attainment. Students are expected to maintain an excellent attendance record. It is important to remember that when writing references for students, whether for university applications, college courses or prospective employers, we are asked to comment on attendance, punctuality and work ethic. If your son/daughter is unable to attend school, please contact the school on the morning of their absence to provide a reason.

Please find enclosed a summary of your son/daughter's attendance so far this term. Please contact the school via our sixth form email [6thform@allertongrange.com](mailto:6thform@allertongrange.com) to provide explanations for any absences shown as N or O, which denotes they are currently unauthorised absences, and would therefore impact the information we would supply in the future about your son/daughter, should we be called upon to provide a reference. Next term we will be contacting individual parents/guardians about students if we are concerned about their attendance and the impact this is having on their educational progress.

I would like to take this opportunity to remind you of the following information.

### **School attendance and Privilege Pass system**

All students are expected to attend registration every day at 8.45am. During form time we deliver sessions on careers, PSHE and our enrichment programme. Therefore, it is an incredibly valuable part of all students' timetabled lessons. The Privilege Pass system is designed to encourage students to develop independent learning skills as well as employability skills. All students start on the bronze level of privilege and their privilege level is reviewed on a half-termly basis. Information about support plans are also included within the Privilege Pass System and these are put in place where we feel that students are struggling to meet their academic potential. More information on the Privilege Pass system is available on the school website.

### **Mobile Phone Policy**

In support of our Mental Health Policy, mobile phones and any other electronic digital device (including smart watches) have been banned from use within the school building and outside areas on the school site. However, sixth form students are permitted to use their mobile phones in the common room only. Mobile phones and such devices will be confiscated if seen or heard on the school site, with the exception of the common room, and stored in the school safe for 48 hours.

### **Dress code**

In sixth form, we recognise the importance of setting an example to younger students in school. Sixth form students are expected to adhere to the following guidelines:

- Track suit/jogging bottoms/ripped jeans and shorts are not allowed
- Skirts should be knee length or below
- Shoulders and midriffs should be covered
- One discrete facial piercing is allowed (studs only, no hoops)
- Hats and coats should only be worn outside
- Lanyards must be worn at all times
- Natural hair tones and makeup are acceptable

*Please also note that due to the current situation regarding COVID-19, facemasks are now also required and, over the winter period, coats can be worn inside.*

### **16-19 School Bursary Fund**

As you will already be aware, money from the 16-19 bursary fund is available to students with a household income of less than £25,000.00. Students who currently receive free school meals automatically qualify for the bursary. The bursary is designed to help pay for things students really need to stay on for further education at sixth form. Examples of what this can be spent on include bus tickets to and from school, equipment for courses (such as an appropriate school bag, folders, revision cards and pens) as well as activities and trips which are part of the academic enrichment or wider enrichment programmes. Students eligible for it can also apply to borrow a school laptop for the year. The application form was sent to all students via their school email in September and information about this can be found on the school website. Students can apply for the bursary during the school year if financial circumstances within their household change.

### **Important dates**

Christmas holiday Monday 21 December 2020 – Friday 1 January 2021

Year 13 PPE Exams Monday 4 – Friday 15 January

Normal timetable resumes Monday 18 January

Maths and English GCSE resit PPE exams Monday 1 – Friday 5 February

Half term Monday 15 February – Friday 19 February

I wish you and your families a safe and enjoyable Christmas break.

Yours faithfully,



Mrs E Braim

Curriculum Lead – Sixth Form

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